

## VILLAGE CHURCH OF LINCOLNSHIRE WEDDING REQUEST

Date of Application \_\_\_\_\_

Bride's Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Address \_\_\_\_\_

Groom's Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Address \_\_\_\_\_

Bride's email \_\_\_\_\_ Groom's email \_\_\_\_\_

Church you attend (if any) \_\_\_\_\_

If neither bride nor groom regularly attend VCL, summarize briefly why you desire to use these facilities \_\_\_\_\_

\_\_\_\_\_

Requested Date/Times for facility usage  
(include set-up and take-down)

Rehearsal \_\_\_\_\_

Ceremony \_\_\_\_\_

Reception \_\_\_\_\_

Officiating Minister \_\_\_\_\_

Requested Facility		
All fees must be made payable to <i>Village Church of Lincolnshire</i> to confirm date.	Sanctuary	Sanctuary & Fellowship Hall*
Non-Refundable Fee	\$650	\$1050
Refundable Security Deposit		
Regular Attender	\$150	\$250
Non Attender	\$350	\$500
Non-Refundable Fee		
Sound System (Hall Only)	NA	\$100

\* explain your plans for this area including tables/chairs needed (use back of sheet if necessary).

### Agreement

The wedding policy of VCL has been read in its entirety, and we fully understand the procedure that will be followed in order to perform our wedding at VCL. We are in agreement with the policy as stated, including the premarital counseling required by the pastor.

\_\_\_\_\_  
Name of Bride

\_\_\_\_\_  
Name of Groom

\_\_\_\_\_  
Signature of Bride

\_\_\_\_\_  
Signature of Groom

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office use:

\_\_\_\_\_ date received \_\_\_\_\_ copy returned to couple \_\_\_\_\_

Coordinator  Sound System  Custodian  Signature of Pastor \_\_\_\_\_